

**AMERICAN SPIRIT ACADEMY
EL CHRISTIAN STUDIES PROGRAM
TUITION POLICIES AND AGREEMENT**

The 2009-2010 tuition is as follows:

	<u>1st child</u>	<u>2nd child</u>	<u>3rd child</u>
Preschool	\$850	\$850	\$850
Kindergarten	\$4,500	\$4,000	\$4,000
Elementary gr. 1-4	\$4,500	\$4,000	\$4,000
Middle School gr. 5-8	\$4,500	\$4,000	\$4,000
High School gr. 9-12	\$5,000	\$4,500	\$4,500

*All additional children from the same family are free.

* Pastors may request an application for a 40% tuition credit. Call the school office for details.

K – 12 Scholarship Program

1. All students are eligible to receive a scholarship that will be credited to their tuition obligation for up to \$1,300 for elementary tuition, and \$1,700 for high school tuition.
2. The scholarship will be granted for participation in the school service program that will help offset expenses and/or provide services benefiting the school.
3. Each family must apply for the scholarship during the annual application process or prior to the start of the school year. Upon approval of the scholarship application the family will be committed to a specific number of service credit points.
4. If the family does not meet their service obligation the outstanding service points will be converted to dollars and billed to the family at the end of the annual billing cycle. Each service point equals \$65.
5. Families receiving a pastor discounts are also eligible to participate in the scholarship program

School Service Program

Family involvement in the education of their children has proven to provide large dividends toward the student's spiritual and academic success. It is also recognized that every family makes a financial sacrifice to send their child to the American Spirit Academy. Therefore scholarships will be provided to every family that wishes to participate in the service program.

1. Service credit points are earned through performing a specific function that engages a family with their children, adds value to the operation of the school, and/or contributes to reducing operating costs.
 - A. 22 maximum points = \$1,300 for a (K- 8) scholarship
 - B. 29 maximum points = \$1,700 for a high school scholarship
2. A **maximum** of 87 service credit points is set for families that have more than one child attending the school.

3. Earned service credit points beyond the scholarship limits cannot be transferred, carried over from year to year, or used to further reduce the tuition rates. Tuition rates cannot go below \$3,200 for the first child in K-4 and \$2,700 for the second and third child. Tuition rates cannot go below \$3,300 for the first child in grades 5-12 and \$2,820 for the second and third.
4. At the beginning of the school year each family will register for service activities that will be provided on a list of activities and the service point. This list is not exhaustive, and additional activities may be agreed upon between the school and the family, and approved by the Superintendent. NOTE: Only pre-approved activities can be counted toward service point totals.
5. "Forgiveness" of this obligation may be necessary in cases of extreme hardship, extenuating circumstances, or ASA's failure to provide enough service opportunities. In those cases the family should appeal to the Board of Education.

Tuition Payment Options

Scholarships will be granted prior to the due date of the first payment. If the family does not meet their service obligation by the end of the annual billing cycle, the outstanding service points will be converted to dollars and billed to the family. Each service point equals \$65.

Tuition is to be paid in full in advance at the beginning of the year, the beginning of each semester, or nine, ten, or eleven equal monthly payments ending on May 20, 2010.

Families paying in full or by semester will make payments directly to the school. All other families will pay their tuition through an automatic bank withdrawal program, MASTERCARD, or DISCOVER CARD through FACTS Tuition Management. There is a \$38 fee for this service. Tuition contracts will be signed. All tuition must be paid in full by May 20, 2010.

Parents are responsible for monthly tuition payments whether or not your child is in attendance during a particular month. Tuition to ELCS will not be refunded.

A late fee of \$25 will be assessed to accounts missing the beginning of the Semester or the FACTS withdraw date. There is a 10-day period required by FACTS to make any changes to accounts. There will be a \$25 fee for checks returned NSF (non-sufficient funds). All late fees and NSF fees are deducted from an account before tuition payments are deducted. No postdated checks will be accepted.

It is expected that those who enroll their children in EL Christian Studies will be faithful in meeting the payments. Those who become delinquent (more than 30 days behind) will be placed on a payment program or asked to withdraw. Refusal to pay tuition will result in dismissal of the student from the school. Families should not request school records be forwarded until all tuition and other fees are paid in cash, money order, or certified funds. Report cards will be withheld during a given grading period if tuition payments, book fees, and late fees are not current.

Families experiencing financial difficulty should contact the school office immediately.

1. We understand that our tuition before a scholarship will be _____ for the 2008-2009 school year. We wish to participate in the scholarship program by collecting _____ service credit points. We understand that our tuition after the scholarship credit will be _____. We will pay the stated amount according to the identified plan.
2. We understand if the service credit is not met, the outstanding service points will be converted to dollars and billed to the family at the end of the annual billing cycle. Each service point equals \$65.

Please check one: We will pay ELCS directly in advance.

We will pay ELCS directly in two semester payments with the first payment due by the first day of school at 3:00 P.M., and the second payment due by the first day of second semester. There is a \$25 late fee.

We understand if the second payment is not received by the due date, we will be required to pay the second amount monthly through FACTS.

We realize there is a \$38.00 fee for this service.

We will be paying on a monthly plan using Facts Tuition Management.

We realize there will be a \$38.00 fee assessed at the time of registration for this service.

See FACTS agreement for details.

Our signatures indicate we've read and had an opportunity to ask questions, and understand the tuition policies.

Father's signature _____

Mother's signature _____

Date _____